

Privacy Notice: Evaluation for an outreach event at Oxford Physics

In the course of completing this evaluation form, you have provided information about yourself ('personal data'), or as a parent/legal guardian of the person under the age of 18. We (the University of Oxford) are the 'data controller' for this information, which means we decide how to use it and are responsible for looking after it in accordance with the General Data Protection Regulation and associated data protection legislation.

How we use your data

We will use your data to process your evaluation for an outreach event at the Department of Physics, University of Oxford. Using your data in this way is necessary for a task that we carry out in the public interest (i.e. running events to promote access to Higher Education) and to meet our legitimate interests in promoting physics and applications to Higher Education.

We will only use your data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another related reason and that reason is compatible with the original purpose. If we need to use your data for an unrelated purpose, we will seek your consent to use it for that new purpose.

Who has access to your data?

Access to your data within the University will be provided to those who need to view it as part of their work in carrying out the purposes described above.

Users include the University, its colleges, student organisations, educational charities and relevant public bodies (e.g. UCAS). The data added to HEAT comprises your personal details (name, gender, date of birth, postcode and school) and the events or activities in which you have participated. You can read further details about how your data on HEAT is used here:

<https://www2.physics.ox.ac.uk/sites/default/files/page/2019/01/04/privacy-notice-heat-data-050718-44153.pdf>

Security

Your data will be held securely in accordance with the University's policies and procedures. Further information is available on the University's Information Security website:

<https://www.infosec.ox.ac.uk/>.

Where we store and use your data

We store and use your data on University premises in manual and electronic form.

Your rights

Information on your rights in relation to your personal data are explained [here](#).

Contact

If you wish to raise any queries or concerns about our use of your data, please contact us at schools.liaison@physics.ox.ac.uk.